

**COMMISSIONERS' MEETING  
MINUTES**

**11/1/17**

The November 1, 2017 York County Board of Commissioners Meeting was held at the Penn Township Fire Department, 204 Clover Lane, Hanover, PA, 17331.

**1. CALL TO ORDER**

President Commissioner Susan Byrnes called the meeting to order at 10:00 a.m., with Vice President Commissioner Doug Hoke, Commissioner Christopher Reilly, Solicitor Glenn Smith, Administrator/Chief Clerk Mark Derr and Executive Assistant Nicole Whitehead present.

**A. Opening Ceremony**

Veteran Donald Bradley led the Pledge of Allegiance.

Commissioner Byrnes called for a moment of silence.

**2. PERIOD OF PUBLIC COMMENT**

Chris Bronder and Judy Christmann from Hanover for Progress, requested the Commissioners to reconsider a request to pass a Resolution in support of an independent citizens redistricting commission.

**3. CONSENT AGENDA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve the Consent Agenda, items A through D, as listed below:

**A.** Minutes from the October 18, 2017 Commissioners' Meeting, as submitted.

**B.** Subsidized Adoption Assistance Agreements between the County of York, on behalf of the York County Office of Children, Youth & Families, and the following adoptive parents, for adoption assistance at the rates indicated for the following minor children, until each child reaches the age of 18 years; and a one-time payment for costs incidental to the adoption of each child not to exceed \$2,000.00:

<u>Adoptive Parents</u>	<u>Minor Child</u>	<u>Rate per day</u>
RM, Wrightsville, PA	OJS fka OJS	\$25.65
JM and EM, York, PA	ASM fka ASOKZCE	\$27.00
RH and HH, Harrisburg, PA	AMH fka AMD	\$27.00
BH and JH, Windsor, PA	SEH fka SAS	\$31.00
SH and JH, Dillsburg, PA	JMH fka JMC	\$27.00
SH and JH, Dillsburg, PA	JAH fka JAC	\$27.00

- C. Unlicensed Host Home Subsidy Agreement between the County of York on behalf of York County Office of Children, Youth and Families and the Caregiver. This agreement is effective August 20<sup>th</sup>, 2017 and authorizes subsidy payments to the Host until the child reaches the age of 21 years or chooses to leave care.

<u>Caregiver</u>	<u>Youth</u>	<u>Hose Rate per day</u>
AN, York, PA	MM	\$27.00

- D. Solicitor's Report, as submitted.

#### 4. APPROVALS

##### A. York County Pleasant Acres Nursing & Rehabilitation Center (PAN&RC)

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve an increase in the private pay rate for room and board at the York County Pleasant Acres Nursing & Rehabilitation Center (PAN&RC) to an all-inclusive room and board rate, exclusive of third-party reimbursed pharmaceutical and ancillary services, from \$275.00 per day to \$300.00 per day, effective January 1, 2018.

##### B. York County Sheriff's Department

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the Soliciting of bids for new uniforms for the York County Sheriff's Department, bids to be secured, reviewed and purchases to be made with following the County bidding process, uniforms must meet all specifications.

#### 5. REJECTION

##### A. Lobar Site Development Corporation, Lebanon, PA

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to reject the bid received from the **Lobar Site Development Corporation, Lebanon, PA, 17042**, in the amount of \$1,782,537.02 for the replacement of County Bridge No. 114, Valley Street over the South Branch of the Codorus Creek in Glen Rock Borough, and rebid the project.

#### 6. UTILITY CLEARANCE

##### C. Utility Clearance Data (Form D-419)

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve the **Utility Clearance Data (Form D-419)** for the rehabilitation in 2018, of County Bridge No. 226, Hull Drive over the Bermudian Creek in Washington Township.

## **7. AGREEMENTS**

### **A. Microsoft Corporation, Redmond, WA**

Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to approve a Grant Agreement between the County of York, on behalf of the York County Information Services Department, and **Microsoft Corporation, Redmond, WA**, for \$50,000.00 worth of Microsoft Technology Services.

### **B. CDW Government LLC, Chicago, IL**

Motion was made by Commissioner Hoke, seconded by Commissioner Reilly and unanimously carried to approve an Agreement between the County of York, on behalf of the York County Information Services Department, and **CDW Government LLC, Chicago, IL**, for Windows 10 upgrade services, for a total cost of \$50,000.00 plus expenses paid with the Microsoft grant.

### **C. NeoPost, Milford, CT**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Lease Agreement between the County of York, on behalf of the York County Information Services Department, and **NeoPost, Milford, CT**, for twenty-four (24) mail machines, software and service for sixty (60) months for a monthly cost of \$3,388.37, for the period of January 1, 2018 through December 31, 2023.

### **D. Compucharts Computer Products and Services, Inc., Medina, Ohio**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve a managed print Service Agreement for one (1) year between the County of York, on behalf of the York County Information Services Department, and **Compucharts Computer Products and Services, Inc., Medina, OH**, for maintenance and supplies, except paper and staples for laser printers, for the period of November 1, 2017 through October 31, 2018 at the rate of:

<b>Printer</b>	<b>Rate</b>
Black & White on Monochrome Units	\$.00816

Black & White images on Color Units	\$.0096
Color Images on Color Units	\$.06192
Black & White images on specific color units HP M451/475/551/570/575	\$.0192
Color Images on specific color units HP M451/475/551/570/575	\$.08256

**E. Compucharts Computer Products and Services, Inc., Medina, Ohio**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Support Agreement for one (1) year between the County of York, on behalf of the York County Information Services Department, and **Compucharts Computer Products and Services, Inc., Medina, OH**, for desktop/scanner and peripheral maintenance for the period of November 1, 2017 through October 31, 2018, at the cost of \$38,755.59.

**8. GRANT APPLICATION**

**A. Pennsylvania Department of Environmental Protection**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve the submission of a Grant Application, on behalf of the Penn State Extension, to the **Pennsylvania Department of Environmental Protection** in the amount of \$137,191.65 (93% State funds) with a County of York match of \$10,000.00, for the York County West Nile Virus Program for the period of January 1, 2018 through December 31, 2018.

**9. HUMAN SERVICES**

**A. Avano International, Inc., Fairfax, VA**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve a Service Provider Agreement and HIPAA Business Associate Agreement Addendum between the County of York, on behalf of the York County Office of Children, Youth & Families, and **Avanco International, Inc., Fairfax, VA**, to provide software licensing and support services for the Child Accounting and Profile Systems (CAPS) at a cost of \$47,223.00 for the initial term of nine (9) months effective October 1, 2017.

**10. TAX REFUND 2017-29**

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to approve Tax Refund Register 2017-29 authorizing payment of York County real estate tax refunds totaling \$99,912.68.

**11. TAX REFUND 2017-30**

Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve **Tax Refund Register 2017-30** authorizing payment of York County real estate tax refunds totaling \$2,885.91.

## 12. CHECK REGISTERS

- A. Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to ratify the Check Register for the week of October 25, 2017 totaling \$4,175,616.04.

### Weekly Disbursement Totals for October 25, 2017

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,691,920.0
		6
01	Payroll	91.14
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	28,425.14
03	Unclaimed Money	
04	Donations	725.00
05	Controlled Substance	42,793.44
06	Human Services	14,642.74
07	Children & Youth	83,366.30
08	911	22,399.47
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	207,508.25
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	171,227.44
25	Aging	98,033.85
28	MH-IDD	210,257.92
30/31	York/Adams HealthChoices	2,326.66
30	York Reinvestment	9,310.00
31	Adams Reinvestment	1,054.00
32	YAHC Joinder Gov Capitation	9,100.54
35	Domestic Relations	30.60
36	Earn-It	
40	Weatherization Liheap	
45	Block Grant	22,081.06
46	Affordable Housing	5,900.06
47	Revolving Fund	
48	Downtown Hanover	
49	ARRA Weatherization	
50	Continuum of Care	6,442.19
51	Weatherization Doe	

72	Tax Claim	26,703.68
75	Retirement	1,497,766.49
82	2015 PLGIT GOB Fund	
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	
85	P/A Capital Projects Fund	
90	Drug & Alcohol	23,510.01
	Total	4,175,616.04

**B.** Commissioner Reilly made a motion, seconded by Commissioner Hoke and unanimously carried to approve the Check Register for the week of November 1, 2017 totaling \$4,082,497.69.

Weekly Disbursement Totals for November 1, 2017

<u>Fund</u>	<u>Name</u>	<u>Amount</u>
01	General Fund	1,084,890.57
01	Payroll	
01	Ag Land Preservation	
01	Escrow	
01	Marcellus Shale	
01	York Co Agriculture Society Sinking Fund	
02	York County Nursing Home	60,790.86
03	Unclaimed Money	23.36
04	Donations	165.00
05	Controlled Substance	4,806.32
06	Human Services	99,380.76
07	Children & Youth	458,124.01
08	911	15,045.33
08	911 Act 12	
09	YC Capital Reserve	
10	Liquid Fuels	212,559.65
10	YC Local Use Fee	
10	Liquid Fuels Act 44	
10	Marcellus Shale Bridge Maintenance	
11	Prison Telephone	57,381.23
25	Aging	134,065.71
28	MH-IDD	305,624.76
30/31	York/Adams HealthChoices	
30	York Reinvestment	21,208.15
31	Adams Reinvestment	
32	YAHC Joinder Gov Capitation	240.00
35	Domestic Relations	19,944.45
36	Earn-It	
40	Weatherization Liheap	812.07
45	Block Grant	9,844.78
46	Affordable Housing	879.84
47	Revolving Fund	
48	Downtown Hanover	

49	ARRA Weatherization	
50	Continuum of Care	1,510.23
51	Weatherization Doe	12,640.07
72	Tax Claim	80,762.12
75	Retirement	17,245.75
82	2015 PLGIT GOB Fund	
83	2016 Capital Projects Fund	
84	911 Capital Projects Fund	1,057,952.83
85	P/A Capital Projects Fund	
90	Drug & Alcohol	426,599.84
	Total	<u><u>4,082,497.69</u></u>

### 13. REPORT OF EXECUTIVE SESSIONS

Commissioner Byrnes reported the Salary Board held an Executive Session since the last Commissioners' Meeting:

10/30 – President Commissioner Susan Byrnes, Vice President Commissioner Doug Hoke, Controller Robb Green, Deputy Controller Deb Klahold, Administrator/Chief Clerk Mark Derr and Budget Director/Assistant Chief Clerk Tom Hoover.

### 14. OTHER BUSINESS AND ADDITIONAL PUBLIC COMMENTS

#### A. Quattro York, LLC, York, PA and the Township of Springettsbury Township

Motion was made by Commissioner Reilly, seconded by Commissioner Hoke and unanimously carried to enter into a Sanitary Sewer Easement and Maintenance Agreement between the County of York, **Quattro York, LLC, York, PA and the Township of Springettsbury Township** so as to grant Quattro York, LLC, a permanent easement for purpose of constructing and continuing a sanitary sewer line over a portion of the County's property (York County Prison), to connect into an existing sanitary sewer force main and for the ongoing use of that force main.

### 15. ADJOURNMENT

There being no further business to come before the Board at this time, Commissioner Hoke made a motion, seconded by Commissioner Reilly and unanimously carried to adjourn the meeting at 10.25 a.m.

Respectfully submitted,

Nicole Whitehead  
Executive Assistant